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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 2 July 1953

FROM : Chief, Supply Division

SUBJECT: Weekly Activity Report

1. GENERAL:

25X1A6A

a. Move to [] (continued item)

25X1A6A

25X1A6A

(1) With the completion of the transfer of [] stocks to [] on 1 July, the consolidation of warehouse operations in the [] has been virtually effected. Only medical stocks and a typewriter shop at [] remain to be moved which are, in turn, awaiting completion of assigned space at []. These units are expected to be in operation at the new depot no later than 1 August.

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(2) Supplemental trucks and laborers obtained from PBS for the move have been returned with the completion of the [] work. The two small remaining functions to be moved will be handled by Agency trucks and personnel.

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(3) The move to [] consisted of approximately 750 truckloads with a calculated weight of 3,675 tons.

✓

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(4) The [] building, formerly in use at [] has been transported to [] and is to be set up there to store inflammable packaging materials.

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(5) With the accomplishment of the transfer of stocks and facilities along with personnel to [], the operations may thus be referred to henceforth in official correspondence as the [] Depot. Functions previously carried on at the [] have been consolidated. Organizational work continues to establish the [] as an effective and businesslike warehouse operation.

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b. Supply Training: (continued item)

Arrangements have been made for a showing of training films pertinent to Supply operations to program instructors of this division. Two days have been set aside for this purpose, during which 38 films will be reviewed for possible use as teaching aids.

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c. Supply Economy Program: (continued item)

Nothing new to report.

2. PROJECTS AND STUDIES IN PROCESS:

a. Stock Numbers for New Electronic Items: (continued item)

No change.

b. Cross Index Supplement to the Agency Catalog: (continued item)

Work is continuing in the preparation of a conversion table of Department of Defense stock numbers to the Federal stock numbers in use by the Agency. ✓

3. OTHER ITEMS OF INTEREST:

a. Supply Regulations: (continued item)

Nothing new to report.



25X1

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c. Carloadings at [] (continued item)

(1) Cargo Section packed a total of 365 cases, weighing 60,878 pounds, cube 47,304.

(2) Shipments totaled 334 cases, with a weight of 69,997 pounds and a cube of 4,668.2. ?

(3) Rail deliveries consisted of two cars of metal cabinets and paper. Truck receipts totaled approximately 730,000 pounds, from 95 vehicles (principally made up of stock moving from []).

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d. Test and Evaluation Section at [] (new and completed item)

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Personnel at the depot completed on 1 July construction work for establishing a Test and Evaluation Section for handling electronics material at the []. Two personnel from the Office of Communications have reported for such work in the depot. ✓

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4. SPECIAL PROBLEMS:

None

5. MAJOR OBJECTIVES:

No significant change to be reported over that set forth in past reports.

LO/SD:DWW:mt (2 July 1953)

Distribution:

1 - Supply

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